



CENTRAL OFFICE

मानव संपदा प्रबंधन/ HUMAN CAPITAL MANAGEMENT
(भर्ती एवं पदोन्नति प्रभाग RECRUITMENT AND PROMOTION DIVISION)

NOTIFICATION

RECRUITMENT OF CREDIT OFFICER IN JUNIOR MANAGEMENT GRADE SCALE - I (MAINSTREAM) UPON PASSING POST-GRADUATE DIPLOMA IN BANKING & FINANCE (PGDBF) – COMMENCEMENT OF PGDBF COURSE

Attention is drawn to our notification dated 26th August 2025 wherein 1000 candidates were shortlisted provisionally subject to passing Post Graduate Diploma in Banking & Finance (PGDBF) and were advised them to complete their document verification on 03rd, 4th & 6th September 2025 at allotted Centre for Learning & Development (CLDs) as per scheduled date.

It has now been decided by the Bank that the shortlisted candidates for recruitment shall be admitted to a PGDBF course to be provided by designated institute prior to their formal onboarding in the Bank.

We are now pleased to announce that the PGDBF course shall be commenced **from 22.09.2025 at the campus of Manipal Academy of Banking in Bangalore. Provisionally shortlisted candidates are advised to report at the campus of Manipal Academy of Banking in Bangalore at address mentioned in Annexure A for enrolment to 1-year PGDBF Course & documents/ bio-metric/Iris verification and subsequent 9 months of classroom training & 3 months of on-the-job training on scheduled date as per the attached list.**

Only those candidates who successfully complete the PGDBF course and pass the DBF certification from IIBF shall be considered eligible for issuance of the final appointment letter.

The course will cover the prescribed curriculum as per the Bank's & designated institute's requirement, and attendance/assessment will be monitored by the designated institute.

Address of the designated institute with name and contact number of the nodal officers is attached as annexure A.

- **List of provisionally shortlisted candidates whose date of reporting at Manipal Academy of Banking in Bangalore is 22.09.2025 attached as annexure I.**
- **List of provisionally shortlisted candidates whose document verification is still pending and date of document verification is 20.09.2025 at Manipal Academy of Banking in Bangalore attached as annexure II.**

Please note that Enrolment to PGDBF Course will commence from 9.30 A.M onwards on scheduled date. Therefore, all shortlisted candidates are advised to report at respective Venues at 9:00 A.M on scheduled date.

The candidates are advised to come fully prepared as their PGDBF Course will be for 1 Year and shall commence from 22.09.2025 at the campus of Manipal Academy of Banking in Bangalore.

Candidates are instructed to bring all their Original Documents at the time of reporting without fail. **Candidates who have not completed their document verification on 03rd, 4th & 6th September 2025 as advised them in notification dated 26.08.2025, are now required to complete their document verification on 20.09.2025 at the campus of Manipal Academy of Banking for which they have to follow the instructions of the notification dated 26.08.2025 along with this notification. Such candidates have to bring required documents as per the notification dated 26.08.2025 and also the documents/certificates mentioned in this notification. Failure to complete their document verification or non-reporting on 20.09.2025 will be considered as the candidate is not interested in enrolling to PGDBF Course and subsequently joining the Bank and accordingly candidature of such candidates shall be cancelled.**

Candidates who have completed their document verification on 03rd, 4th & 6th September 2025 have to carry all their Original Documents at the time of reporting along with below mentioned documents/certificates. They have to comply with the undertaking if any given at the time of Document Verification conducted on 03rd, 4th & 6th September 2025.

It may please be noted that in absence of required certificates/ documents, candidates may not be allowed to report. Decision of the Bank in all matters pertaining to selection process shall be final and binding.

Formalities to be completed:

Candidate's enrolment to PGDBF Course will be subject to producing the following original certificates / documents for verification / record at the time of reporting on scheduled date along with self-attested photocopies of originals.

1.Call letter for enrolment of PGDBF Course.

2. Candidates must have a PAN & Aadhar card with them for verification. Other ID proof like passport, voter's card, driving licence may be produced as address proof. Passport-Size Photographs: The candidate needs to bring 6 passport-size colour photographs. The photo must match the one uploaded when submitting the application online. All original documents (SSC/HSC/Graduation/Post-Graduation Mark sheets and Certificates etc.) for its verification and enrolment.

3. If employed, Discharge Certificate from present employer without which candidate shall not be allowed to report and admitted to PGDBF Course.

Since shortlisted candidates have to undergo PGDBF course as per the criteria stipulated, no extension in date of reporting and date of completion of PGDBF Course shall be allowed.

Candidates who have not completed document verification **on 03rd, 4th & 6th September 2025** have to bring two sets of self-attested xerox copies of the documents as enumerated in notification dated 26.08.2025 along with documents mentioned in this notification which please note.

PGDBF Training Program:

Shortlisted candidates have to complete and pass 1-year PGDBF Program consisting of **classroom training period of 9 months at Bangalore & 3 months of on-job training**. Candidates must successfully, pass the Diploma in Banking & Finance (DBF) from Indian Institute of Banking & Finance (IIBF) within 15 months from commencement of PGDBF course without which they shall not be offered appointment. The commencement date of PGDBF course shall be 22.09.2025. **Since shortlisted candidates have to undergo PGDBF course as per the criteria stipulated, no extension in date of reporting and date of completion of PGDBF Course shall be allowed.**

Course Fee & Loan Facility:

Institute and Course Fee: The selected candidates shall have to pay the course fee to the designated institute as per the payment terms of the training institute. The selected candidates will have the option to pay the course fee from their own sources or by availing Educational Loan from the Central Bank of India only subject to their eligibility. Tuition fee shall be Rs.3,35,000/- plus GST (Three Lakh Thirty-Five Thousand + GST). Bank will provide maximum loan amount of ₹4,75,000/- (inclusive of program fee and other approved expenses like certification examination, laptop, books etc.) with specified education loan scheme by the Bank.

Breakup of Tuition Fee of Rs. 3,35,000/- (Rupees Three Lakhs Thirty-Five Thousand only) plus applicable GST, to be paid in advance installments to the Institute in the following manner.:

1	Fees to be deposited at the time of enrolment to PGDBF Course	₹ 67,000/- (Indian Rupees Sixty-Seven Thousand only) plus GST
2	On the commencement of the Training Program for respective Batch	₹ 89,500/- (Indian Rupees Eighty-Nine Thousand Five Hundred only) plus GST
3	On or before the commencement of 2nd trimester for a particular Batch of the Training Program	₹ 89,500/- (Indian Rupees Eighty-Nine Thousand Five Hundred only) plus GST
4	On or before the commencement of 3rd trimester for a particular Batch of the Training Program	₹ 89,000/- (Indian Rupees Eighty-Nine Thousand only) plus GST

Since process of Enrolment and Admission to PGDBF Course shall be conducted on 22.09.2025, candidates have to make necessary payments from their own sources or may avail education loan from our Bank towards course fees of the institute.

Campus Guidelines for candidates are stipulated in Annexure A along with Address of campus, contact numbers, how to reach, essential items to carry, documents to carry to complete Hostel/ Campus joining formalities, Dos & Don'ts for Learners, Grooming Standards for Women as well as Men. All candidates have to follow the rules and regulation laid down by the institute and adhere to the instructions given by the institute from time to time.

Reimbursement of Tuition Fees: After the successful completion of 5 years in Bank by the officer without any misconduct or any disciplinary action, the Bank will reimburse the tuition fees only (Excluding GST and Interest applicable on Tuition fees) to the successful candidates. Only the tuition fee will be reimbursed, and no other additional charges/cost will be considered for reimbursement. After completion of 5 years in the Bank, every year 1/5th of the tuition fees shall be paid back to the candidates over the next 5 years that is from 6th to 10th Year. If loan is availed, then 1/5th of tuition fees shall be deposited to loan account of candidates annually from 6th to 10th Year. In case candidate resigns or is terminated between 6th and 10th year of service, the reimbursement of tuition fees will be made on a pro-rata basis.

In the event of the candidate abandoning, absconding or resigning the services of the Bank at any time before the completion of five years, the tuition fees shall not be reimbursed. The entire amount (course fees including tuition fees + GST) shall be borne by candidate only. In case the candidate has availed Educational Loan from the Bank towards payment of the Course Fee and other fees of institute, the same has also to be repaid fully with up-to-date interest and no reimbursement of tuition fees shall be there for candidates from the Bank. If candidate do not join or unable to complete/pass the PGDBF course successfully, he or she has to repay the entire loan amount outstanding as per sanctioned terms and conditions without any reimbursement.

It is reiterated that selection of the candidates is PROVISIONAL and subject to their being declared medically fit & document / biometric verification/KYC details being found satisfactory as per the requirements of the Bank and successful completion of PGDBF & DBF from IIBF. Candidates have to report strictly as per the date of reporting informed in this notification.

Candidates are advised once again to check if they are fulfilling eligibility criteria as per notification in all respects. Bank reserves the right to disqualify any candidate who does not fulfil the eligibility criteria at any point of time.

Candidates are advised to regularly visit the Bank's website for updates/ notices/ instructions.

It is reiterated that candidates should regularly visit the Bank's website for updates/ notices/ instructions. All announcements/addendum/ corrigendum/ details pertaining to this process will be only published / provided on authorized Bank's website www.centralbankofindia.co.in from time to time under Career section.

Mere fulfilment of eligibility does not guarantee appointment. No separate communication will be sent to unselected candidates. The Bank reserves the right to cancel the recruitment process or reject any candidature without assigning reasons. **Decision of the Bank in respect of all matters pertaining to this recruitment would be final and binding on all candidates.**

-SD-

Date:12.09.2025

CHIEF GENERAL MANAGER – HR